

## **A5 Member Partnership Governance**

**June 2018**

### **Chair/Deputy Chair**

To be agreed by the Member Partnership based on nominations, with a two year rolling tenure (i.e. Deputy Chair becomes Chair after two years).

### **Geographical Coverage**

The Partnership covers a 70 mile section of the A5 trunk road between Gailey in Staffordshire and Milton Keynes in Northamptonshire.

### **Membership**

Each Local Authority to be represented as follows:

- Local Highway/Transport Authorities: Portfolio Holder for Transport and Highways (or equivalent)
- Local Planning Authorities: Portfolio Holder for Planning and Economic Development (or equivalent)
- Other Members with a strong interest in the A5 corridor (at the discretion of the Chair)
- Officers to attend in support (one from each Authority)

LEPs to be represented by their Board Lead for Transport or Transport Business Group representative

MPs to be invited to attend

Highways England to attend in an advisory capacity

### **Terms of Reference**

To be agreed by the Member Partnership and reviewed annually.

### **Meetings**

Meetings to be non-constituted and not open to the general public

Frequency: 3 times per year (January, May and October)

Duration: 2 hours

Agenda: To be agreed with the Chair via the A5 Multi-Agency Group

Format: Presentations and updates on key issues, proposals, strategy and monitoring delivery of the action plan

Location: Rotating on a voluntary basis

Minutes: Taken by the hosting Authority

### **Administrative Support**

To be provided by the Authority represented by the Chair

### **Communications**

Communication with constituent members and external bodies, such as DfT, HE and Midlands Connect will take place with agreement from the group and in accordance with the respective roles of the member authorities e.g. planning issues led by local planning authorities, highways/transport issues/schemes led by highways authorities.

All press queries regarding operational matters and improvement proposals for the A5 to be forwarded to Highways England.

All other queries to be dealt with through the Chair, in consultation with the constituent members of the Transport Partnership Group.

A dedicated web page will be developed to share meeting agendas, minutes, Constitution, Terms of Reference and other key documents (see [https://www.hinckley-bosworth.gov.uk/info/10020/strategies\\_plans\\_and\\_policies/1272/a5\\_partnership](https://www.hinckley-bosworth.gov.uk/info/10020/strategies_plans_and_policies/1272/a5_partnership)).

### **Leicestershire County Council amendments requested to be added but not yet included as below.**

#### *Decisions*

*Where decisions are required they will either be raised as an agenda item at the next meeting or, if urgent, will be circulated to the A5 Member Partnership.*

*Members will take responsibility for making decisions on behalf of their respective authorities, subject to their authority's decision making processes and/or the level of delegated power that they have.*

*If referral for a decision is required, individual members will be responsible for seeking a decision and reporting the outcome back to the A5 Member Partnership. This should be done as soon as is practicably possible (recognising that approvals processes will differ between authorities), so that decisions are not delayed.*

*Decisions will be based on a majority vote. Absent members can ask the Chair (with their agreement) to make decisions/vote on their behalf. If an item is highlighted for*

*decision before a meeting it is the individual members responsibility to advise the Chair of their position.*

*Dispute resolution*

*Where the decision of the A5 Member Partnership is not acceptable to an individual member and/or their authority, an appeal may be made to the Chair.*

*Cancellation of membership*

*Authorities who wish to cancel their membership of the A5 Partnership will provide a minimum of xxx months notice of their intention to cancel.*

*The cancelling authority may take a copy of the Strategy to use in their own authority. This version will no longer be supported by the A5 Partnership and the cancelling authority will be responsible for updates etc. All relevant authority logos and text will be removed from both the single authority Strategy and A5 Partnership Strategy by respective parties within xxx months.*

*Chair*

*The chair shall be held by an executive member of a local highway authority at least every other two year period. If the chair is not held by an executive member of a local highway authority, the deputy chair shall be so held.*

## **A5 Member Partnership Terms of Reference**

1. Raise awareness of importance of increasing economic role of A5.
2. Collaborate and effectively plan for growth impacts affecting the A5.
3. Make the case for future investment on improvements to tackle key congestions issues to include safety, pinch points and traffic management along the A5.
4. Agree the Strategy for A5 and review progress.
5. Ensure a co-ordinated approach is taken to investment proposals in the A5.